

ZOOKEEPER II

DUTIES

Under direction:

1. To supervise and participate in the care of zoo animals;
2. To supervise and perform routine maintenance of buildings, property, grounds, and equipment;
3. To supervise permanent and temporary employees, volunteers, and others as assigned.
4. To perform other related duties as assigned.

ACCOUNTABILITIES

1. Supervising and participating in the care of zoo animals.
 - A. Preparing food and recommending diets and feeding schedules.
 - B. Feeding, watering, raising, training, subduing, capturing, containing, and transporting animals.
 - C. Cleaning animals, cages, displays, and adjacent areas.
 - D. Monitoring and observing animals for health/illness.
 - E. Treating and medicating sick animals according to standard procedure and/or veterinarian's orders.
2. Supervising and performing routine maintenance of buildings, property, grounds, and equipment.
 - A. Cleaning, maintaining, and making routine repairs on building interiors and exteriors, other property, and equipment.
 - B. Fabricating and/or maintaining displays, exhibits, and cages.
 - C. Maintaining grounds, to include lawns, trees, ornamental plants, sidewalks, roads, ditches, and creek beds.
 - D. Developing schedules for routine zoo property maintenance.
3. Supervising permanent and temporary employees, volunteers, and others as assigned.
 - A. Organizing, prioritizing, scheduling, delegating, supervising, and reviewing the work of permanent and temporary employees, volunteers, and special program workers.
 - B. Recommending the hiring and termination of temporary employees.
 - C. Overseeing the training of individuals.
4. Performing other related duties as assigned.
 - A. Maintaining required records and reports.
 - B. Monitoring the zoo heating system.
 - C. Locking buildings, grounds, and cages.
 - D. Providing cash and making change for admission ticket-holders.
 - E. Inventorying, picking up, and making small and routine orders of supplies and equipment.

- F. Dealing with the public in a polite and helpful manner.

MINIMUM QUALIFICATIONS

1. Education and Experience Requirements

- A. A minimum of two (2) years as Zookeeper I, or a combination of education/experience which is accepted as equivalent.
- B. Possession of a Minnesota Class "D" driver's license or privilege upon appointment.

2. Knowledge and Skill Requirements

- A. Knowledge of the feeding, treating, medicating, transporting, containing, raising, training, capturing, and subduing of zoo animals.
- B. Knowledge of the procedures and supplies necessary to maintain and repair buildings, property, equipments, and grounds.
- C. Knowledge of accepted supervisory and personnel policies.
- D. Knowledge of safety policies and procedures designed to protect zoo animals, employees, and the general public.
- E. Skill in operating hand and power tools, zoo vehicles such as car, truck, Cushman, and Zoomobile, and equipment such as snowblowers, lawnmowers, and animal control devices.

3. Ability Requirements

- A. Ability to obtain a Second Class "c" engineer's license within the probationary period.
- B. Ability to priorities, delegate, and supervise the work of individuals and crews.
- C. Ability to deal with the public in a courteous manner.
- D. Ability to understand and follow instructions given in both oral and written forms.
- E. Ability to walk, push, pull, climb, balance, stoop, handle, talk, and hear
- F. Ability to perform HEAVY WORK (defined as lifting 100 pounds with frequent lifting and/or carrying of objects weighing up to 50 pounds).

Jl:bf
12/24/85

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Union: Basic	Pay: 25
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CC: 20020909	Res: 02-0604R